

# READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual Meeting

Regular Meeting 5:00 p.m.

August 18, 2020

## AGENDA

***Mission Statement:*** *We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.*

The Board of Education will be meeting remotely on August 18, 2020 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting are encouraged to do so virtually by going to [meet.google.com/hac-vqup-ptu](https://meet.google.com/hac-vqup-ptu) or joining by phone:(US)+1 252-680-0137 PIN: 385 726 719# . The agenda and all materials for the Board meeting appear on the Board web page.

### Call to Order by Board President – Open Public Meetings Act – Roll Call

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

#### ROLL CALL:

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

### Flag Salute

### Superintendent's Report

- Reopening of School Update & Plan

### OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the

Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

### 0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

### **CORRESPONDENCE**

- Email A.B. - Thank You
- Email J.H. - Thank You
- Email J.M. - Thank You
- Email K.R. - Upcoming School Year
- Email N.M. - Returning To School

### **ADMINISTRATIVE REPORTS**

Motion to adopt 1.01

**Motion:**

**Second:**

**Roll Call Vote:**

#### **ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

1.01 Motion to approve the reopening of schools plan to submit to the NJDOE.

**MINUTES**

Motion to adopt 2.01 - 2.03

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

2.01 Motion to approve the Meeting Minutes July 21, 2020.

2.02 Motion to approve the Executive Session Meeting Minutes July 21, 2020.

2.03 Motion to approve the Meeting Minutes July 28, 2020.

**FINANCE/FACILITIES**

**Committee Report**

Motion to adopt 3.01- 3.09

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

3.01 Motion to approve the **Bill List** for the period from **July 23, 2020** through **August 19, 2020** for a total amount of **\$1,056,889.60**.  
(Attachment 3.01)

3.02 Motion to ratify and approve **Payroll** for the month of **June 2020** for a total amount of **\$2,273,164.35**.  
(Attachment 3.02)

- 3.03 Motion to ratify and approve the following **Account Transfers** for **June 1, 2020 through June 30, 2020**.  
(Attachment 3.03 - 3.03a)
- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: June 30, 2020 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of June 30, 2020 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of June 30, 2020 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending June 30, 2020.

(Attachment 3.04 & 3.04a)

- 3.05 Motion to submit the following for year 2020-2021 grant application and acceptance of funds for Kindergarten student tablets:

Digital Divide Grant: \$49,695

- 3.06 Motion to approve the following resolution: Resolution Authorizing Disposal of Surplus Property WHEREAS, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and WHEREAS, the Board is desirous of selling said surplus property in an "as-is" condition without express or implied Warranties; NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education as follows: (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education. (2) The sale will be conducted online and the

address of the auction site is govdeals.com. (3) The sale is being conducted pursuant to Local Finance Notice 2008-9. (4) A listing of the surplus property to be sold (3) is attached. (Attachment 3.06)

- 3.07 Motion to approve formal notice to Guardian to cancel long-term disability for all staff effective based on notice terms in our agreement passed at the board meeting held on May 19, 2020, resolution 3.03.
- 3.08 Motion to approve a Non-Resident Tuition Agreement for Student #884032, per policy #5118, at a rate of \$19,249.00 for the 2020-2021 school year.
- 3.09 Motion to approve the following list of educational/medical professional services providers for the 2020-2021 school year at rates listed in their agreements based on service provided:

NAME	SERVICE
Invo Health Care	Speech and Language Evaluations and Therapy Services
New Born Nursing Agency	Nursing Services

**EDUCATION/TECHNOLOGY**  
**Committee Report**

Motion to adopt 4.01- 4.03

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 4.01 Motion to ratify and approve OOD ESY tuition for student S-129, attending Lakeview School in the amount of \$15,293.40.

4.02 Motion to adopt the following curriculum for the 2020-2021 school year:

<b><u>CURRICULUM</u></b>
<b>English Language Arts</b> Grade 2 Grade 3 Grade 4 Grade 5 Grade 6 Grade 7
<b>Math</b> Grade Kindergarten Grade 1 Grade 2 Grade 3 Grade 4 Grade 4 Honors Grade 5 Honors Grade 6th/Advanced Grade 5 Grade 6 Honors Math Grade 7/Advanced Grade 6 Pre Algebra (Grade 8/Advanced Grade 7) Algebra 1 (Honors 7th/Advanced 8th) Algebra 2
<b>Social Studies</b> Grade Kindergarten Grade 3 Grade 4 Grade 6 Grade 7
<b>Visual Arts</b> Grades K-2 Grades 3-5 Grades 6-8
<b>World Language</b> Chinese Grade 8 Spanish Grade K-5

(Attachment 4.02)



accordance to the agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.04)

- 5.05 Motion to accept the Superintendent's recommendation and appoint **secretaries** for the 2020-2021 school year in accordance to the agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.05)
- 5.06 Motion to accept the Superintendent's recommendation and appoint **clerical aides** for the 2020-2021 school year in accordance to the agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.06)
- 5.07 Motion to accept the Superintendent's recommendation and appoint **custodians** for the 2020-2021 school year in accordance to the agreement between the Readington Township Board of Education and the Readington Township Education Association.  
(Attachment 5.07)
- 5.08 Motion to accept the Superintendent's recommendation and appoint **other support staff** with revised salaries for the period of July 1, 2020 through June 30, 2021.  
(Attachment 5.08)
- 5.09 Motion to accept the Superintendent's recommendation and appoint **maintenance mechanics** with revised salaries for the period of July 1, 2020 through June 30, 2021.  
(Attachment 5.09)
- 5.10 Motion to accept the Superintendent's recommendation and appoint **technology staff** with revised salaries for the period of July 1, 2020 through June 30, 2021.  
(Attachment 5.10)
- 5.11 Motion to accept the Superintendent's recommendation and appoint **unaligned administrators** with revised salaries for the period of July 1, 2020 through June 30, 2021.  
(Attachment 5.11)
- 5.12 Motion to accept the Superintendent's recommendation and appoint **confidential secretaries** with revised salaries for the period of July 1, 2020 through June 30, 2021.  
(Attachment 5.12)



5.13 Motion to approve the following appointments:

<b>NAME</b>	<b>POSITION</b>	<b>SALARY/STEP</b>	<b>EFFECTIVE DATE</b>
Jaclyn Vail	Teacher/LA (RMS) 20-01-D2/aez	\$57,425 BA Step 4	09/01/2020 - 06/30/2021

5.14 Motion to accept the Superintendent's recommendation and approve stipends for the following staff members facilitating sessions for the Readington Township School District August 2020 Professional Development Sessions:

<b>STAFF MEMBER NAME</b>	<b>SESSION</b>	<b>STIPEND</b>
Ann Haberkern	Zoom Breakout Rooms	\$45.00
Alli Lovering	Kami	\$90.00

5.15 Motion to accept the Superintendent's recommendation and approve stipends for the following staff members facilitating sessions for the Readington Township School District September 2020 In Service Professional Development Sessions:

<b>STAFF MEMBER NAME</b>	<b>SESSION</b>	<b>STIPEND</b>
Stephanie Armstrong	Nurse COVID Symptoms/Procedure Presentation	\$60.00
Ann Haberkern	Zoom Breakout Rooms	\$15.00
Carey-Anne Hendershot	Google Classroom Q & A	\$15.00
Alli Lovering	Kami	\$30.00
Nicole Maraventano	Tips for Hybrid ELA instruction	\$30.00
Ali Myers	Epson iProject (3 Sessions)	\$90.00
Jodi Rehrig	Smartsuite Q & A	\$15.00
Jodi Rehrig	Smartsuite Tech Point Persons	\$30.00

5.16 Motion to accept the Superintendent's recommendation and approve stipends for the following staff members facilitating sessions for the Readington Township School District September 2020 Parent Academy Sessions:

<b>STAFF MEMBER NAME</b>	<b>SESSION</b>	<b>STIPEND</b>
Tiffany Barca	Live Parent Session K-3	\$90.00
Carey-Anne Hendershot	Live Parent Session 4-8	\$90.00
Linda Kovacs	Live Parent Session 4-8	\$90.00

Wendy Reardon	Live Parent Session K-3	\$90.00
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- 5.17 Motion to accept the Superintendent's recommendation and ratify the following additional teachers to participate in the 2020 Summer Teacher Academy Program:

NAME	SESSION	STIPEND
Adhikari, Gargi	Mentor/Buddy Teacher Leadership Academy	\$110.00
Grocholske, Megan	Google Classroom 4-8	\$20.00
Kwiatkowski, Donna	7 Types of Reading Conference	\$20.00
Lovering, Allison	Mentor/Buddy Teacher Leadership Academy	\$110.00
Maraventano, Nicole	Finding Your Passion Proj. Day 1	\$110.00
Maraventano, Nicole	Finding Your Passion Proj. Day 2	\$110.00
Padavano, Mary	Making YouTube Videos	\$20.00
Zanardi, Valerie	The Power of Podcasting in the Classroom	\$20.00
Zanardi, Valerie	The Impact of Fake News	\$20.00

- 5.18 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers participating in the August 2020 Professional Development Sessions.  
(Attachment 5.18)

- 5.19 Motion to approve the following mentors for the 2020-2021 school year as follows:

NEW STAFF MEMBER	SCHOOL/POSITION	MENTOR
Schlehlein, Melinda	RMS/French Teacher	Lima, Yolanda
Vliet, Oliva	HBS/SE Teacher	Adhikari, Gargi
Wagner, Kaitlyn	RMS/SE Teacher	Schwarz, Marybeth

- 5.20 Motion to accept the Superintendent's recommendation and appoint the following Team Leaders at Readington Middle School for the 2020-2021 school year:

NAME/TEAM LEADER	TEAM	STIPEND
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Meagan Menza Lisa Moor	6 <sup>th</sup> Grade 6 <sup>th</sup> Grade	\$1,500.00 \$1,500.00
Carey-Anne Hendershot Jillian Tundidor	7 <sup>th</sup> Grade 7 <sup>th</sup> Grade	\$1,500.00 \$1,500.00
Lauren Greenberg Megan Grocholske Alison Myers	8 <sup>th</sup> Grade 8 <sup>th</sup> Grade 8 <sup>th</sup> Grade	\$1,000.00 \$1,000.00 \$1,000.00
Marybeth Schwarz	Special Education	\$1,500.00
Tracy Fitzgerald	Encores	\$1,500.00

5.21 Motion to accept the Superintendent's recommendation and appoint the following Team Leaders at Holland Brook School for the 2020-2021 school year:

<b>NAME/TEAM LEADER</b>	<b>SCHOOL</b>	<b>TEAM</b>	<b>STIPEND</b>
Jennifer Higdon Tricia Noonan	HBS HBS	4 <sup>th</sup> Grade 4 <sup>th</sup> Grade	\$750.00 \$750.00
Colleen DiGregorio	HBS	5 <sup>th</sup> Grade	\$1,500.00

5.22 Motion to approve the following Readington Middle School teachers as advisors for Central Office Detention for the 2020-2021 school year at the contractual rate:

<b>NAME</b>	<b>POSITION</b>
Yolanda Lima, Brendan Lenox, Meagan Menza	Central Office Detention

5.23 Motion to approve the attached paraprofessionals to substitute in our schools for the 2020-2021 school year:  
(Attachment 5.23)

5.24 Motion to approve the Paraprofessional hours for the 2020-2021 school year.  
(Attachment 5.24)

5.25 Motion to approve the Bus Drivers and Cafeteria Aides hours for the 2020-2021 school year.

(Attachment 5.25)

- 5.26 Motion to adopt the following revised Job Description:
  - Team Leader
 (Attachment 5.26)

**COMMUNICATION**  
**Committee Report**

Motion to adopt 6.01 -6.02

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 6.01 Motion to approve the following Policies for first reading:

Policy 1648 - Restart and Recovery Plan

Policy 1648.02 - Remote Learning Options for Families

Policy 1649 - Federal Families First Coronavirus (COVID-19) Response Act

Policy 2622 - Student Assessment

Policy 7243 - Supervision of Construction

Policy 8561 - Procurement Procedures for School Nutrition Programs/Appendix  
(Attachment 6.01)

- 6.02 Motion to accept the Superintendent's recommendation and approve the revised calendar for the 2020 - 2021 school year.  
(Attachment 6.02)

**UNFINISHED BUSINESS**

**NEW BUSINESS FROM BOARD**

- NJSBA Annual Workshop (Virtual) October 20-22, 2020

**OPEN TO THE PUBLIC**

**EXECUTIVE SESSION**

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss Superintendent evaluation for approximately 30 minutes at which time the Board expects to return to Public Session where no action will be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**RETURN TO PUBLIC SESSION**

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

**ADJOURNMENT**

**Motion to Adjourn at**

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Ray Egbert		Carol Hample		Robyn Mikaelian	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	